

# Caboolture Sports Football Club

*A Sporting Club of Caboolture Sports Club Limited*

Aquatic Drive, Burpengary 4505  
P O Box 554, Morayfield 4506

[www.caboolturesportsfc.com.au](http://www.caboolturesportsfc.com.au)



**President:** *Paul Shorter*

**Secretary:** *Lisa Gieseemann*

## **Job Title: Female Co-ordinator**

**Reports to:** President/Vice President

### **Objective:**

The primary purpose of the position is to grow the female community, introduce more female assistants, coaches and mentors. Provide managerial skills to organise teams, coaches and managers. Mentor and educate our females through their football journey be it highly competitive or social fun.

### **Key Responsibilities:**

- Recruit / organise coaches, managers and players in City competition and Junior Competitive
- Support a positive club culture and enjoyable player experiences
- Point of contact for females in the club
- Work with all female competitive coaches and managers
- Liaison with Club executives and Head Capital 1 Coach regularly

### **Required to:**

- Collating teams for trials and season competition in the following divisions: City and Junior Competitive.
- Female Liaison
- Gala Days
- Football Brisbane themed events
- Maintain the position description throughout your time within the role, edit and add where needed

### **Key Relationships:**

- President
- Vice President
- Women's Head Coach

### **Essential Skills:**

- Good organisation skills.
- Great communicator.
- Able to prioritise tasks.
- Passionate about the club and Women's football.

**Estimated Time Commitment:** 5 to 6 hours per week (may increase within peak periods)